Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**VIPRA ARTS, COMMERCE AND PHYSICAL EDUCATION**
Name of the head of the Institution	**Dr Meghesh Tiwari**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**09977703004**
Mobile no.	**9406082000**
Registered Email	**divyasharma26feb@gmail.com**
Alternate Email	**vipracollege1996@gmail.com**
Address	**Azad Chowk**
City/Town	**Raipur**
State/UT	**Chhattisgarh**
Pincode	**492001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Dr Shantilata Francis**
Phone no/Alternate Phone no.	**09977703004**
Mobile no.	**9826118517**
Registered Email	**iqacvipracollege@gmail.com**
Alternate Email	**resarchcellvipracollege@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://vipracollege.org/naac_portal.php

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://vipracollege.org/academic_tab.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**2.73**	**2014**	**10-Dec-2014**	**09-Dec-2019**

6. Date of Establishment of IQAC	**31-May-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Organized 10 days	**24-Oct-2017**	**55**

Academic Developement programme	2	
organized state level seminar	13-Oct-2017 10	45
Guest Lecture is Organized for Students	28-Jun-2017 1	123
Guest Lecture is Organized for Students	02-Jun-2017 1	147
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 00	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Organized Seminar 2.Collected feedback from different stakeholder 3.Increase book in library

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To strengthen research culture in the institution	Various department organized National/international seminar to boost up the students with latest technology.
Library Automation	Library automation has been completed and E-learning resources are available for the students
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Council	28-Feb-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2018

Date of Submission	13-Feb-2018

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college is affiliated to the Pt. Ravishankar Shukla University, Raipur Chhattisgarh and makes every effort towards effectual accomplishment of the university syllabus through organized planning and execution. The IQAC of the college plays a proactive role during this direction. Departments are required to organize strategic time bound plans and submit an equivalent to the IQAC. the subsequent strategies are followed: • Systematic allotment of subjects supported areas of specialization and interest of college for coming semester is completed by the Heads of Departments through discussions at departmental meetings at the top of the present semester. • The institutional calendar of events is ready supported the university calendar and placed before the IQAC then to the college Council.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

    The college plays a proactive role during this direction. Departments are
required to organize strategic time bound plans and submit an equivalent to the
      IQAC. the subsequent strategies are followed: • Systematic allotment of
  subjects supported areas of specialization and interest of college for coming
      semester is completed by the Heads of Departments through discussions at
  departmental meetings at the top of the present semester. • The institutional
calendar of events is ready supported the university calendar and placed before
  the IQAC then to the college Council. • Departmental meetings are conducted to
  finalize unitized lesson plans and departmental activities for the semester. •
    In every department Class teachers are selected to make sure uniformity in
      curriculum planning and deployment in multiple sections. • Individual work
    diaries are maintained by faculty which indicates the coverage of syllabus.
  Diaries are periodically checked by the heads of respective departments which
    is further preceded by the Principal of the college . The weblinks are as
      below:- Weblink- http://www.vipracollege.org/academic_Syllabus_tab.php
        http://www.vipracollege.org/academic_Academic Calendar2015-16_tab.php
              http://www.vipracollege.org/academic_time table_tab.php
                  http://www.vipracollege.org/academic_tab.php

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NIL	Nil	00	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
1MS office	01/09/2017	146

2. E commerece	08/12/2017	105
3. NUTRITION AND WEIGHT MANAGEMENT	01/01/2018	50
4 COMMUNICATION SKILL	01/02/2018	111
[View File](#)		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	COMPUTER	5
BEd	EDUCATION	96
PGDCA	COMPUTER	70
MPEd	PHYSICAL	25
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
On Curriculum was collected from Students, Teachers, Parents, Alumni Employers at the end of each year and analysed.There is formal mechanism of obtaining feedback based on the questionnaire designed by the college from students and stakeholders on curriculum. The Principal and senior staff members interact with the students about the curriculum and provide feedback to teachers in staff meetings. After designing curriculum university arranges a workshop on designed curriculum. Our faculty members participate in the workshop and communicate the required changes as per feedback to the BOS members. Feedback on overall performance of the college was collected from all stakeholders , analysed utilized for overall development of the institution.http://www.vipracollege.org/feedback.php

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MPEd	Physical	20	57	20
BPEd	Physical	100	139	46
BEd	Education	100	127	92
BSc	Computer	60	105	25

BCom	Commerce	360	57	20
BCom	Commerece	360	109	35
BCom	Commerece	360	387	320
BCA	Computer	60	5	1
BCA	Computer	60	23	2
BCA	Computer	60	97	22

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	613	95	30	5	35

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
35	20	10	5	4	4

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is available in the institution. Mentoring helps our students to establish healthy relationship between them and the faculty members of each department are divided into small groups each group has a mentor who meets the students once a week interacts with them regarding their desires, family expectations, socio economic conditions, peer pressure, their active participation in the society ,academic stress related issues. Our students are free to interact with the teachers beyond classrooms. . The mentors maintain the biographic details of each individual mentee including their educational background and socioeconomic status. They also maintain record of their class attendance, class performance and academic progress. The teachers take up mentoring as a serious mission to help the students to reach their full potential. assignment process (Internal External) of the University, compulsory 75 attendance in each paper, importance of skill enhancement courses, compulsory Project/term-paper .It also help the students to understand regarding the length of the answers (how much to write for 10 marks , 5marks 2 marks question) and the time management in the examination hall.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1131	35	1:32

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

50	35	15	5	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	NIL	Nill	00

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	NIL	III year	23/04/2018	10/07/2018
BCA	NIL	I year	23/04/2018	10/07/2018
BCA	NIL	II year	23/04/2018	10/07/2018
BCA	NIL	III year	23/04/2018	10/07/2018
[View File]()				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

? The IQAC ensures that all departments set targets at the beginning of the term with the help of the academic calendar. ? There is a practice of one department auditing another on various parameters of Teaching, learning and Research at the end of each academic year. Monitoring of the classes takes care of day-to-day targets of teaching and learning. ? It is a social science which analyses the economy as a whole and its production, consumption and distribution of different goods and services. ? The course covers the definition, scope, limitations, concepts, utility, production, market and other major/minor aspects of economics. ? It teaches them not only to learn but to scrutinize and analyze the different aspects based on which an economy runs. ? The course is not only limited to the Indian Economy but covers the International Economies as well, providing a global scope when it comes to career opportunities. ? The course has the inclusion of the environmental aspects of economics and its impact on the environment, which is extremely crucial at the present times. ? Since the course concentrates on the foundations of Economics, it is extremely helpful in building the perfect base for further studies of the subject.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Print in paper Department Notice boards Self-reading by students, parents and alumni Online Under Department tab of college website Available for Self-reading in public domain Each departments of the college prepares the academic calendar at the beginning of session. The main objective of academic calendar is to keep students,faculty and staff reminded of key dates throughout the year as well as its combination of academic terms ,session structure and career orientation programme. Planning, Teaching and Evaluation,learning and evaluation schedules are strictly as per the Academic calendar notified by the Pt. Ravishankar University.Assesment of performance is an intergral and keen

component of teaching and learning process of vipra mahavidyalaya and clearly set out objective regarding reforms and evaluation in our internal working system. Teaching, evalauation and continous internal evaluation system is consist of various components such as attendance, mid term test, assignments, role play, case study and projects.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.vipracollege.org/student_corner.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	BCA	computer	1	1	100
NIL	BCom	commerece	124	115	89
NIL	PGDCA	computer	75	49	70
NIL	PGDYS	physical	33	20	55
NIL	BEd	education	29	29	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://vipracollege.org/sss.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	00	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	00	00	Nill	00

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	00	00	00	00	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	COMPUTER	Nill	0
International	COMPUTER	2	2.25
National	EDUCATION	2	2.5
International	EDUCATION	2	2.5
National	COMMERECE	2	3.5
International	COMMERECE	Nill	0
International	PHYSICAL	2	2.8

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nill

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NIL	00	Nill	0	00	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	00	NIL	Nill	Nill	Nill	NIL

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	4	Nill	Nill
Presented papers	2	2	Nill	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	Nill	Nill

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	000	NIL	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Health awarness	vipra college	Awrness	3	47
right to education	vipra college	Education to children	2	41

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	00	NIL	00

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

PROJECT	COMPUTER	ADITI COMPUTER	09/01/2018	30/01/2018	25
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
ADITI COMPUTER	01/09/2017	COMPUTER	97
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11000000	10000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
New Gen Lib Enterprise edition	Partially	3.04caraban(Release 3)	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8964	828264	483	118738	9447	947002
Reference Books	717	16580	111	4500	828	21080
e-Books	7500	Nill	3000	Nill	10500	Nill

| Journals | 16 | Nill | Nill | Nill | 16 | Nill |
| e-Journals | 3000 | Nill | 1500 | Nill | 4500 | Nill |

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	90	2	2	0	2	2	4	20	0
Added	0	0	0	0	0	0	0	0	0
Total	90	2	2	0	2	2	4	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
N list	http://libraryvipracollege.blogspot.com/
National digital librarary of india	http://libraryvipracollege.blogspot.com/
shodh ganga	http://libraryvipracollege.blogspot.com/
DOAJ	http://libraryvipracollege.blogspot.com/
pathshala	http://libraryvipracollege.blogspot.com/
DOAB	http://libraryvipracollege.blogspot.com/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
9860481	9241850	1359061	1123049

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Need of the Policy: Central coordination of facility allocation ensure the effective and optimal utilization of the facilities. 1. Establish standard procedures for the use of physical and academic facilities. 2. Properly schedule different activities without any hindrance. 3. Increase the degree of communication and coordination among different users and caretakers. Classroom assignment and utilization: The classroom schedule and assignment is decided by time table committee under the influence of principal. The utilization policy consists of a process of distributing classrooms for the upcoming semester. The space allocation is allowed for following activities: 1. Classrooms for Competitive exams by genuine organizations. 2. Seminar halls for lectures by NGO 3. Meeting rooms for alumni meetings. Gymnasium and sports facility: The rules about utilization of sports Facilities are laid Principal. 4.Open campus of gymnasium for physical exercise are made available. Announcements regarding sports are displayed on notice boards. All sports facilities present in the campus are utilised for sports education, training, competition, and recreation. Well equipped gymnasium, the schedule of gymnasium is decided by physical Director. Library: Library issues the membership card to everyone. Every member has to fill library membership form for access the library. Students are Issued 2 books on their account for I week staff can be Issued as per their requirement. For the approval of purchase any software and books the work is carried out by governing body of Institution.

http://vipracollege.org/facilities.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Dr. Balkrishna Sharma Samman Samaroh, Shri Pawan Dubey Smriti Scholarship, Shri Ganesh Prasad Shukla Smriti Schol arship,Abhishek Tiwari Khiladi Samman	8	46700
Financial Support from Other Sources			
a) National	Post matric scholarship for students	282	2354828
b)International	Nil	Nill	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
yoga classes	19/01/2018	33	VIPRA,ARTS COMMERECE AND PHYSICAL EDUCATION
Student mentoring	05/10/2017	114	VIPRA,ARTS COMMERECE AND PHYSICAL EDUCATION
Bridge course Computer dept	14/12/2017	5	VIPRA,ARTS COMMERECE AND PHYSICAL EDUCATION
Remedial coaching	16/01/2018	19	VIPRA,ARTS COMMERECE AND PHYSICAL EDUCATION
Competitive examination prepartion	17/07/2017	28	VIPRA,ARTS COMMERECE AND PHYSICAL EDUCATION
[View File](#)			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	RAILWAY EXAMINATION	50	20	1	1
[View File](#)					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	8

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	Nill	Nill	Hero honda	10	2
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	5	PGDCA	COMPUTER	DURGA	MCOM
2017	18	BCOM	COMMERECE	VIPRA	PGDCA
2017	3	BCOM	COMMERECE	MAHANT	MCOM
2017	1	BCA	COMPUTER	MATS	MBA
2017	1	BCA	COMPUTER	BIT RAIPUR	MCA
2017	2	BCA	COMPUTER	RUNGTA GROUP	MCA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
DRAWING	COLLEGE LEVEL	11
RANGOLI	COLLEGE LEVEL	13
KAVI SAMMELAN	STATE	9
BASKET BALL	NATIONAL	12
KABBADI	NATIONAL	12
VOLLEY BALL	NATIONAL	12
DANCE(SOLO/GROUP)	COLLEGE LEVEL	34
MEHANDI	COLLEGE LEVEL	18
SONG(SOLO/GROUP)	COLLEGE LEVEL	15

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NA	Nill	Nill	Nill	00	NIL

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Annual Fair was organised on ii. Meetings organised with present students iii. Meeting organised with Teachers iv. Meeting organised with NonTeaching Staff v. Bijaya Sammilani vi. Actively participate in College Saraswati Puja, International Women's Day, Rabindra Jayanti, College Foundation Day,Teachers'

Day Programme, Annual College Social. vii. Award prizes and medals given to two students who secure highest marks in Part III University Examination , 2018 (Arts and Science dept.). viii. Talk on How to face challenges Progress in life.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Renowned Alumni who regularly participated in college programmes are:MR.AJIT SHUKLA ,REENA SHUKLA,GYAS AHMED.Members of the Association extend their helping hand to present students .They actively participate in different meetings related to betterment of the college. They provide regular feedback to the college.

5.4.2 – No. of enrolled Alumni:

204

5.4.3 – Alumni contribution during the year (in Rupees) :

8100

5.4.4 – Meetings/activities organized by Alumni Association :

i. Annual Fair was organised ii. Meetings organised with present students iii. Actively participate in College Saraswati Puja, International Women's Day, Rabindra Jayanti

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institute practices decentralization and participative management infrequent consultation with the College Governing Body. The institute has constituted different Committees for the smooth functioning of academic and administrative work of the institute. All the decisions related to college development, infrastructure and adding new courses, budget allocation to various activities of the college are taken by a democratic and participative management system in which the teaching, non teaching staff students all contribute . A decentralized administrative system provides the best facility to the students. Before implementation of any important measure the Principal discusses it with the different stake holders in meetings, funds are mobilized and decisions are taken.For instance, 1. Purchase Committee Our Institute follows the standard operating procedure not only in the financial but in academic and administrative activities. It is mandatory to each and every college to carry out its audit within the stipulated time. To purchase any stationary or equipments the HODs gives a letter to the Principal mentioning the requirements which is forwarded by the Principal to the Purchase Committee'.The committee consisted of The Principal, Bursar, Governing Body Representatives ,Few Senior Teachers , Two non-teaching Staff Student Representatives .The Committee communicate to the vendors requesting to submit their quotations After receiving these quotations envelopes are opened in the presence of all members. The Committee discussed the reputations, prices, and quality of the products that they claimed in their quotations, including its guarantee/warranty period in the presence of the Principal order was placed on the same day but if it goes beyond these tender notices is issued through college website . Thus, the process of any purchase is executed through such a transparent way where teachers, administrative staff and Students are involved.

The college ensures decentralization and participative management 2. Library Committee This committee consists of the Principal, Librarian, Coordinator IQAC,all Head of departments ,teacher representatives of the Governing Body Students The funds available for buying books are divided almost equally to all departments .The. Librarian request all head of departments to submit a list of the books required by the department through requisition form. Side by side, book requisition is also taken from the student members. Next, step is tender notice issued through college website. . Thus it is ensured that the needs of all are ensured and funds are used in the best possible manner through a process of participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college website displays all the courses and the number of seats in each course along with reservation policy for all the categories as per government directives Online Admission including online payment facility in both UG PG levels. Online admission is made strictly on the basis of merit. Strict observance of Govt. Rules and norms prescribed by the affiliating University.
Human Resource Management	Computer training programmes are arranged by IQAC for teachers, students nonteaching. Grievance Redressal Cell, AntiRagging Committee, Internal Complaints Committee, Right to Information Cell has been set upfor safety security of all related to college. Doctor was appointed who visits the college once in a week, for health checkup of the students, teachers and non teaching staff.
Library, ICT and Physical Infrastructure / Instrumentation	The required up gradation and moderation has been done as required..AUtomation of Library has been completed, Orientation programme on use of library was organised for students.
Research and Development	Rs.5,000 to each department to organise Special Lecture/ Seminar/ Workshop on nationally important topics.The publication of research work of the faculty members are exhibits in the college library to inspire further research.
Examination and Evaluation	The external examination is conducted by the University per year. The college is authorized to conduct Internal

	assessments Tutorials / Practicals . The marks of Internal assessment Tutorials are sent to the University through Portal.
Teaching and Learning	blended with use of ICT to make the teachinglearning process more learnercentric. YouTube assisted learning, experiential learning ,participative learning ProblemSolving method are used for effective curriculum delivery. Classroom teaching is supplemented with seminars, workshops, special lectures, group discussions Tutorials, Departmental Quiz, paper presentation by the students, projects, group assignments, termpapers, educational tours, field trips and industrial visits
Curriculum Development	Each Semester includes internal assessments, 75 compulsory attendance for each paper, Tutorials/ Practical's Semesterend exams.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The college has a dedicated short messaging system to deliver important information to its stakeholders.
Administration	Notice display system for students and other stakeholder. Regular exercises of etendering process through Govt. portal. Regular exercises of PFMS portal to upload expenditure related to Govt. fund. Submission of retirement related documents through epension portal.
Finance and Accounts	Fully computerised office and accounts section
Student Admission and Support	Online admission including online payment gateway.
Examination	The affiliating University has implemented efgovernance through doifferent modules like examination form fillup, Exam marks upload and publication of marks througyh university portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

2017	Dr Divya Sharma	International workshop	paper presentation	500
2017	Mrs Nidhi Shri	International workshop	paper presentation	500
2017	Mrs kanchan Mishra	International confernce	Confernce	500
			View File	

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Academic development programm	Academic development programm	24/10/2017	03/11/2017	35	Nill
2018	confernce on e learning	confernce on e learning	08/06/2018	09/06/2018	25	Nill
			View File			

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
National Workshop	1	28/07/2017	30/07/2017	03
Quality of Higher Education	1	25/05/2018	21/06/2018	28
Educational film making	2	26/02/2018	27/02/2018	02
Academic Development	2	24/10/2017	03/11/2017	11
National Conference on Space Environment on Blue Planet	1	15/05/2018	16/05/2018	01
		View File		

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

| 34 | 31 | 10 | 10 |

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Best reader award has been provided to faculty. Institute organises workshops, FDPs, seminars and conferences.	Medical leave,Earned Leave, EPF, Maternity Leave are provided	Fees consession is given to the poor students. Award,Certificates and cash prizes are awarded to merit holders in sports and academics. several workshops, guest Lectures,Examinations are conducted for their overall improvement. In campus girls hostel facility with quality housing and meal is provided to students. Regular interaction with parents is done to ensure a coordinated effort for the welfare of the students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution has a transparent and well planned financial management system.At theend of every financial year the audit report is prepared by the auditor. The external audit team verifies all thefinancial documents related to the public funds utilized by College. After hearing the clarifications and corrections, the final accounts are settled.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

40000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Higher Education, University	Yes	Higher Education, University
Administrative	Yes	Chattisgarh Yuva Vikas Sikhshan	Yes	Chattisgarh Yuva Vikas Sikhshan

	sangathan Samiti		sangathan Samiti

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

i) Regular meeting of Parent Teacher Association provided feedback suggestions on Curriculum Teaching, Learning Evaluation process. ii) Actively participated in College Annual Social iii) Actively participated in Alumni Association's Annual Fair

6.5.3 – Development programmes for support staff (at least three)

ICT Training programme Hands on Training of Online Admission Process Workshop

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Library automation has been completed elearning resources are made available for the students ii) Training has been organised to strengthen ICT based teachinglearning process iii) Awareness program has been organised for students on OpenLearning with special emphasis on SWAYAM MOOC iv) Child Care Leave for Teaching Non Teaching Staff has been introduced .

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Analysis of activities by different cells And making of Academic Calendar 2018	29/07/2017	29/07/2017	29/07/2017	14
2018	Feedback analysis and analysis of activities and e-mail for each cell	08/03/2018	08/03/2018	08/03/2018	13
		View File			

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants

			Female	Male
SAFETY OF WOMENS	04/10/2017	04/10/2017	25	15
ANTI RAGGING	07/11/2017	07/11/2017	40	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
.Sustained initiative to reduce the use of plastic bags below 50 micron within the campus and in the adjacent market place 2. Installation of solar panel to reduce carbon footprint in the environment

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	**Yes**	**1**
Provision for lift	**No**	**Nill**
Ramp/Rails	**No**	**Nill**
Braille Software/facilities	**No**	**Nill**
Rest Rooms	**Yes**	**3**
Scribes for examination	**No**	**Nill**
Special skill development for differently abled students	**No**	**Nill**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	**1**	**1**	**14/09/2017**	**1**	**HINDI DIWAS**	**AWARENESS WITH MOTHER TONGUE**	**60**
				[View File](#)			

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	**15/08/2017**	**Published in website,along with various notice board of different department.**

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
STUDENT ELECTION	**22/09/2017**	**22/09/2017**	**83**

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Spreading awareness through volunteers on sustainable use of water in washrooms
2.Spreading awareness through volunteers on making the campus plastic free
3.Tree plantation
4.Swacchta Abhiyan by students and teachers inside the campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1)TITLE- A)To Promote tobacco free zone in campus. B) Green and Clean campus 2)GOAL- A)Promote paper saving -under this practices we promote students to save paper towards saving habbits among students which ultimately help them to project expenses and budget the other economic conditions for themselves. B)Clean and Green campus- under this practices we promote students has to clean there surroundings and also promote every one to clean campus environmental conservation habbits among students which help them to understand alternative facilities and source for getting job done without harming environment. 3)CONTEXT-Conviencing problem to students to make them aware and become habbituated of the cycling practices. Resource problem are faced as the availability of cycles and consversation sense of students are lacking in some cases. Distance problem triggered the hit point of the practices which leads students concious but helpless due to the distance travelled by them are practically imposible to cover by bicycle. 4)THE PRACTICE- The institute promotes the environmental as well as moral, social conciousness among students thereby introducing new best practices in successive years which makes value addition to existing practices of the college. In 2018-19 we stated two best practices in terms of-A) Saving trends B) Environmental conservation. For above mentioned best practices we promote student by conducting workshops, seminars, lecture sessions so as to keep them in touch of practices as well to make them habbituated to theme of practices and also to make them concious about the way or methods of implementation of the practices. Under this practices students are required to come in bycicle atleast one day in a week which help to achieve both object of this sessions institutional best practices. From preceeding sessions we have other best practices such as Kitaab -kutiya, Book donations practices, Tobacco free campus as well as pollution and noise free campus whichultimately shows institutions cociousness towards overall involvement and growth and development of students as well as to show up the confirmity of practices from preceedings session to till date with apllied norms and conditions. 5)EVIDENCE OF SUCCESS- All the evidences are uploaded at website for which link is given in next content box and further details are as follows best practices photograph, object and vission documentation, aproxmately we have covered up whole strength of students in the session which are our practices target volume and against which 73 of the targeted students are the benchmark setter for achievement of the sessions best practices. we have experience the conciousness and awarness among the student of our practices at early stage but they required the sense of guidance as well as ease of doing habbits for implementation purpose. 6)PROBLEM ENCOUNTERED AND RESOURCES REQUIRED- Co-ordination problem encountered in conviencing the student. Departmentwise co-ordinators difficulty in synchronised manner faced to handle the practices at one level of stage. Students hesitation are faced therby to come in bicycle after being habituated of motor vehicles. Resource problem encountered in terms of lack of availability of bicycle among the students. 7)CONTACT DETAILS- Name Of Principal- Dr. Meghesh Tiwari. Name Of The Institution-Vipra Arts Commerce And Physical Education College Raipur (CG).

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://vipracollege.org/best_practices.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The distinctive feature of the institution is its vision to Empowerment of Women through Higher Education 1.The Context The implicit aim of the college is holistic development of young women. The college has always believed that the classroom teachinglearning environment is strengthened by cocurricular activities like debates, quiz, paper presentation, music, dance, Painting, drama recitation. 2.The Practice The College conducts various programmes like AnnualCollege Social, Annual Cultural Competition, Students paper presentation,Teachers Day Celebration, Rabindra Jayanti , knowledge enrichment programmes other cultural activities which enable students to showcase their talents and prepare them to face challenges.

Provide the weblink of the institution

www.vipracollege.org

8.Future Plans of Actions for Next Academic Year

The Vision and Mission statement of the VIPRA ARTS COMMERECE PHYSICAL EDUCATION are the foundation, based on which every strategic plan is developed. 1.Turning goals and objectives into a strategic plan is the roadmap for its implementation. 2.To provide quality education to all sectors of people ,specially backward and poor class. 3.To promote intellectual,ethical and cultural development of society. 4.To promote clean and green campus. 5.Organisation of more Seminars/Workshops on Use of ICT in Quality Teaching Learning, Research Methodology Environment. 6.More ICT enabled class-rooms. 7.To organize variety of co-curricular activities for holistic development of student in present competitive world. 8.. Usage of e-Resources in all the academic departments. 9.Tapping more resources for conducting seminars and conferences for gaining more knowledge in the recent trends.